

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

PERSONAL INFORMATION

Name _____
Last First Middle

Present Address _____
Street City State Zip

Permanent Address _____
Street City State Zip

Phone No. _____ Are you 18 years or older? Yes _____ No _____

Personal Email address _____

Describe any U.S. Military Service:
branch, rank, nature and date of discharge. _____

Are you presently in the United States armed forces, active or reserve? If so, identify unit and any service obligations.

EMPLOYMENT DESIRED

Position	Date you can start	Salary desired
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Are you employed now? _____ If so, may we inquire of your present employer? _____

Have you ever applied to this Company before? _____ Where? _____ When? _____

Have you ever worked for this Company or the Huizenga Manufacturing Group before? _____ Where? _____
When? _____

Relatives employed by Company? Yes _____ Who? _____ No _____

Do you have any activities, commitments or responsibilities (for example, school, other employment, etc.) that might interfere with your ability to work full time, including overtime, in the position for which you are applying? If so, explain. _____

FORMER EMPLOYMENT - List below last four employers, starting with the most recent.

Date (Month & Year)	Name and Address of Employer	Salary	Position	Reason for Leaving
From _____ To _____	_____	_____	_____	_____
From _____ To _____	_____	_____	_____	_____
From _____ To _____	_____	_____	_____	_____

Parkway verifies that the payroll taxes deducted from your paycheck and the matching amount forwarded by Parkway on your behalf is credited to your account. A requirement of employment is to provide a verifiable Social Security Number prior to your first paycheck.

Describe fully the nature of the work in your present (or most recent) job. _____

Which of your jobs did you like best? _____

Why? _____

What special skills or knowledge do you have that will aid you in qualifying for employment? _____

EDUCATION

NAME AND LOCATION OF SCHOOL	NUMBER OF YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
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High
School

College

Trade, Business or

Correspondence School

Subjects of Special Study

or Research Work

REFERENCES - Give the names of three persons, not related to you, whom you have known at least one year.

Name	Address	Business	Phone	Years Acquainted
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In case of emergency

notify:

Name	Address	Phone No.
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SUPPLEMENT 1

READ CAREFULLY AND SIGN BELOW IF YOU AGREE TO THESE TERMS OF EMPLOYMENT

If my employment is covered by the Collective Bargaining Agreement between the Company and the Christian Labor Association, I understand that my employment is subject to a probationary period. If my employment is not covered by the Collective Bargaining Agreement, then any employment is on an at-will basis.

I agree that the contents of any office, locker, desk or equipment or other Company property I may use (including Company vehicles) may be inspected by the Company at any time, and I waive any claims against the Company or its agents relating to such inspection.

I agree to submit to medical examinations permitted by law before employment.

I agree to be bound by the Company's Employee Handbook to the extent the provisions of the Employee Handbook do not conflict with the terms of the Collective Bargaining Agreement negotiated between the Company and the Christian Labor Association.

I understand that, from time-to-time, the Company may need to clarify, amend and/or supplement the information contained in the Employee Handbook and the Company will inform me when changes occur.

Applicant's Signature: _____

Date: _____

Fair Credit Reporting Act Notice and Authorization

Notice

In order for Parkway Electric & Communications, LLC (“Parkway”) to evaluate me for possible employment, and if I am hired to make future decisions concerning my employment, Parkway may from time to time obtain consumer reports about me. A “consumer report” is a report that contains information about a person’s credit characteristics, character, general reputation, personal characteristics and lifestyle, and which is used as a factor in establishing a person’s eligibility for employment. A consumer report may include, but is not limited to, criminal background checks or motor vehicle or driving record reports obtained from a consumer reporting agency.

Authorization

I hereby authorize Parkway from time to time to obtain a consumer report about me for employment purposes. I understand that if my application is denied on the basis of the information contained in a consumer report or if an adverse action is taken against me regarding my employment based on information contained in a consumer report, Parkway will provide me with a copy of the report and description of my rights under the Fair Credit Reporting Act.

Date: _____

Signature

Print Name

Previous Name(s) Used

Social Security Number

Date of Birth

Email Address